

**INTERNATIONAL COMMISSION ON MISSING PERSONS
IRAQ PROGRAM**

**CALL FOR PROPOSALS FOR ICMP'S SMALL GRANTS FOR FAMILIES OF THE MISSING AND CIVIL
SOCIETY ORGANIZATIONS, IRAQ 2024**

ISSUE DATE: 05-May-24

CLOSING DATE: 05-Jun-24

I. INTERNATIONAL COMMISSION ON MISSING PERSONS (ICMP) SMALL GRANTS PROGRAM

The International Commission on Missing Persons (ICMP) invites associations or organizations of families of missing persons and other non-governmental Civil Society Organizations (CSO), who are legally registered, to submit an application for its “Small Grants Program for Associations of Families of the Missing and Civil Society Organizations from Iraq 2024”.

ICMP is an independent, treaty-based international organization with more than 27 years of experience in 40 countries. It is the only international organization tasked exclusively to work on the issue of missing persons. It helps governments build rule-of-law institutions that successfully and impartially search for and identify missing persons, and it supports efforts to enable families of the missing to assert their rights.

II. ABOUT ICMP PROGRAM IN IRAQ

The authorities in Iraq have registered a large number of people who are missing in the country. These people disappeared due to prolonged conflicts and human rights violations, including atrocities committed during the Ba’ath Party regime, atrocities committed by Da’esh, and wars with neighboring countries.

Despite continuing instability, Iraq has taken steps – some with support from ICMP – to address the issue. Iraq is party to the International Convention for the Protection of All Persons from Enforced Disappearances (ICPPED), and it has enacted a Law on Mass Graves Affairs. However, challenges remain in creating a sustainable process to find the high number of missing persons and to secure the human rights of their families.

Please refer to more information about ICMP’s program in Iraq [here](#).

III. ICMP’S SMALL GRANTS PROGRAM

Through its Small Grants Program, ICMP provides financial support to associations of families of missing persons and CSOs to implement projects that integrate objectives, approaches, activities and content that contribute to:

- Affirming the role of civil society in promoting state responsibility on the issue of missing persons;

- Fostering impartial, non-discriminatory, non-sectarian, multiethnic and non-political approaches to the issue of the missing;
- Fulfilling the rights of surviving family members of missing persons; and
- Promoting gender equality and championing female leadership among affected communities.

IV. AREAS OF SUPPORT

The projects and activities supported for the Small Grants Program for Families of the Missing and Civil Society Organizations in Iraq must be relevant to the role and challenges faced by families of the missing and civil society in Iraq and should target at least one of the following objectives and involve the following projects:

- Support in informing families of the missing about their rights and the missing persons process by building cooperation between the government and families; supporting families in their efforts to participate in the process of accounting for their missing loved ones by taking part in the institution building and legislation drafting in relation to the missing persons issue;
- Raising awareness of the society at large in relation to the rights of families of the missing and the impact of the issue on the society;
- Projects may include:
 - Promoting dialogue among families of the missing, and between families and the authorities;
 - Awareness-raising events and information sharing session for families of the missing, including various types of memorialization and exhibitions;
 - Activities related to advancing the role of families in the process of accounting for the missing;
 - Organizing events linked to advocacy, policy promotion; awareness-raising initiatives, public campaigns on the issue of the missing; and,
 - Designing, implementing or participating in training courses related to the issue of missing family members, for CSOs or directed to local authorities.
- Projects that as a primary objective entail the processing of personal data related to missing persons or their relatives, or projects focused solely on providing psychosocial assistance to families of the missing are not eligible for funding through this call.

Eligible costs: to ensure that the organizations implement the activities and reach the outcomes mentioned above, the following costs are allowed:

Programmatic Costs	Any expense associated with a specific activity that is not part of the recurrent costs of the organization, for example: consultants, transportation of participant, meals, accommodation, rental venue, sound system, services, assistance for childcare during events and meetings, printing, materials for events.
Organization Costs	Any expense to cover the recurrent costs associated with the existence of the grantees as an organization or association, including Salaries including social security or consultants office expenses, equipment, materials, travel expenses for staff (up to 30 percent of the total amount of the grant).

V. AMOUNT OF GRANTS, ELIGIBILITY, SUBMISSIONS AND AWARD

- Up to USD 5,000 for single event (Event grant: project duration two months).

5.1. Who is eligible to apply?

- **Associations of Families of Missing Persons:**
Associations of families of individuals who are organized and whose relatives have gone missing in an involuntary manner as a result of human rights abuses, armed conflict, man-made or natural disasters or any other causes.
 - ✓ That are legally registered to operate in their area of planned intervention;
 - ✓ That have demonstrated experience in the implementation of projects;
 - ✓ That have demonstrated experience of sound financial management, which is demonstrated by preparing annual financial reports;
 - ✓ That apply for projects directly addressing the issue of missing persons.
- **Civil Society Organizations**
CSOs (grassroots, human rights, technical or educational non-governmental organizations) working on the issue missing persons in Iraq. ICMP defines CSOs as community-based or non-governmental entities of a non-state, non for profit, non-violent, and non-partisan character.
 - ✓ That have demonstrated legal personality through their registration under domestic law. There are no restrictions as to the countries in which the CSOs can be registered;
 - ✓ That have proposed activities involving or benefiting directly Iraqi families of the missing;
 - ✓ That have demonstrated experience in the implementation of projects;
 - ✓ That have demonstrated experience of sound financial management, which is demonstrated by preparing annual financial reports.

ICMP will accept applications submitted by single organizations, but **highly encourages joint applications submitted by two or more applicants.**

Applications shall be submitted in English/Arabic/Kurdish using ICMP forms.

5.2. Deadline for submissions for projects: 05-Jun-24

Applications will be reviewed for eligibility and applicants may be contacted to provide clarifications. Grants awarded may be subject to modifications from the original proposal submitted. ICMP reserves the right to fund any or none of the applications received.

Notifications of selection are expected indicatively by **30 June 2024**. Projects are expected to commence upon signing the contract by **1 August 2024**. It should be anticipated that projects will need to be completed by **1 November**.

Interested and eligible organizations are invited to submit their applications using ICMP forms by the date of submission at 17:00 Iraq time.

All Applications shall contain:

- Project Proposal;
- Budget Proposal;
- Organization Profile (in case of a joint application, each organization must submit their organization profile).

Please follow the link below to access the forms:

[Application Forms in English Language;](#)

[Application Forms in Arabic Language;](#)

[Application Forms in Kurdish Language.](#)

Completed Application Forms should be submitted to ICMP via iraqsg@icmp.int.



Federal Foreign Office

ICMP's Small Grants Program in Iraq in 2024 is funded by the German Federal Foreign Office.