

**INTERNATIONAL COMMISSION ON MISSING PERSONS
KOSOVO PROGRAM**

**CALL FOR PROPOSALS FOR CIVIL SOCIETY ORGANIZATION AND ASSOCIATIONS OF FAMILIES OF
MISSING PERSONS FROM KOSOVO CONFLICT – 2025**

ISSUE DATE: 17-JAN-25

CLOSING DATE: 14-FEB-25

I. INTERNATIONAL COMMISSION ON MISSING PERSONS (ICMP) SMALL GRANTS PROGRAM

The International Commission on Missing Persons (ICMP) invites associations or organizations of families of missing persons and other non-governmental (civil society) organizations to submit applications for its Small Grants Program for Families of the Missing and Civil Society Organizations, Kosovo program, 2025.

ICMP is an independent, treaty-based international organization with more than 20 years of experience in 40 countries. It is the only international organization tasked exclusively to work on the issue of missing persons. It helps governments build rule-of-law institutions that successfully and impartially search for and identify missing persons, and it supports efforts to enable families of the missing to assert their rights.

II. ABOUT ICMP PROGRAM IN KOSOVO

ICMP seeks to address the complex issue of missing persons from conflict in Kosovo and across state and ethnic boundaries. ICMP's long-term collaboration with the families of the missing and relevant state institutions in Kosovo and Serbia is central to this effort, emphasizing the engagement of families of the missing, while providing technical assistance and strengthening the capacities of State institutions. This is key to creating a sustainable process where governments fulfill their human rights obligations to investigate missing persons cases, and for building trust among families of the missing in State institutions.

III. ICMP'S SMALL GRANTS PROGRAM

Through its Small Grants Program, ICMP provides financial support to associations of families of missing persons and civil society organizations (CSOs) to implement projects that integrate objectives, approaches, activities and content that contribute to:

- Affirming the role of civil society in promoting state responsibility on the issue of missing persons;
- Fostering impartial, non-discriminatory, non-sectarian, multiethnic and non-political approaches to the issue of the missing;
- Fulfilling the rights of surviving family members of missing persons; and
- Promoting gender equality and championing female leadership among affected communities.

IV. AREAS OF SUPPORT

The projects and activities supported for the Small Grants Program for Families of the Missing and Civil Society Organizations from Kosovo conflict, must be relevant to the role and challenges faced by families of the missing and civil society in Kosovo and region should target/address at least one of the following objectives:

- Joint commemoration events between FAs in Kosovo and Serbia through marking important dates such as the International Day of the Disappeared (30 August);
- Marking significant memorial dates using innovative and inclusive models
- Advocacy for state accountability in resolving the missing persons cases;
- Activities to strengthen the networking among associations of families of missing persons from Kosovo, within the Western Balkan region and beyond;
- Information-sharing meetings with the relevant domestic institutions and international organizations involved in the missing persons process to discuss topics of interest for the families of missing persons such as:
 - Efforts to resolve NN (nomen nescio/unidentified) cases,
 - Relevant legislation related to the missing persons process,
 - Results from exhumation and identification process etc. with emphasis on transparency and inclusion of families of missing persons.

Projects by Family associations and CSOs that ICMP has supported through Small Grants programs in the past have included the following examples:

- Enhancing visibility, awareness and understanding of the issue of missing persons through exhibitions, publications and commemorative events;
- Promoting dialogue among families of the missing, and between families and the authorities;
- Preparation or dissemination of academic or legal research, surveys, and assessments.
- Organizing events linked to advocacy, policy promotion; awareness-raising initiatives, public campaigns on the issue of the missing;
- Establishing or strengthening local, regional or nation-wide networks of families of the missing or CSOs working on the issue of the missing.

Projects that as a primary objective entail the processing of personal data related to missing persons or their relatives, or projects focused solely on providing psychosocial assistance to families of the missing are not eligible for funding through this Call.

Eligible costs: to ensure that the organizations implement the activities and reach the outcomes mentioned above, the following costs are allowed:

Programmatic Costs	Any expense associated with a specific program, project or activity that is not part of the recurrent costs of the organization, for example: consultants, transportation of participant, meals, accommodation, rental venue, sound system, services, assistance for childcare during events and meetings, printing, materials for events.
Organization Costs	Any expense to cover the recurrent costs associated with the existence of the grantees as an organization or association, including Salaries including social security or consultants, office expenses, equipment, materials, travel expenses for staff.

V. AMOUNT OF GRANTS, ELIGIBILITY, SUBMISSIONS AND AWARD

Applicants may request up to 6,000.00 EURO for each project. Applicants may submit only one project proposal under this call for proposals.

5.1. Eligibility

- **Associations of Families of Missing Persons (FA's)/ Civil Society Organization (NGO):**
 - ✓ That are legally registered as a not-for-profit civil society organization;
 - ✓ That have demonstrated experience in the implementation of projects of at least 2,000.00 Euros;
 - ✓ That have demonstrated experience of sound financial management, which is demonstrated by preparing annual financial reports;
 - ✓ That apply for projects directly addressing the issue of missing persons

ICMP will accept applications submitted by single organizations, but **encourages joint applications submitted by two or more applicants.**

Applications shall be submitted either in Albanian or English or Serbian using ICMP forms via email.

5.2. Deadline for submissions for projects: 14-Feb-25

Notifications of selection are expected indicatively by 7 March 2025. Projects are expected to commence 1 April 2025 after signing contracts, and may have duration of no more than 6 months.

Eligible organizations are invited to submit their applications using ICMP forms by the deadline of submission on 28 February 2025 at 17h00 Central European Time (CET).

Applications will be reviewed for eligibility and applicants may be contacted to provide clarifications. Grants awarded may be subject to modifications from the original proposal submitted. ICMP reserves the right to fund any or none of the applications received.

All Applications shall contain:

- Project Proposal;
- Budget Proposal;
- Organization Profile.

To promote women's equal access to the missing persons process, ICMP encourages applications promoting gender equality in connection with the issue of missing persons.

Please follow the link below to access the forms:

Link: <https://upload.icmp.int/s/3HLJe84rzHPK4j6>

Application Forms may be requested, and queries about this Call may be made through email:
Kosovo.SmallGrants@icmp.int



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